NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at **9:01 a.m.** on **May 03, 2019** in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn, Katrina Guitierez, Maryann McGovran (9:02 a.m.) and Jacquie Van Huss.

Staff present:
Teri Haggard – CFO
David Falls – TANF Director
Christina McDonald – EPD Director

Guest:
Richard Trexler – Tribal Citizen

IV. Approval of Meeting Agenda

Council Member Van Huss motioned to approve the agenda with the following additions and corrections: New Business – 5 – Secretary Guitierez a- Resolution No. 19-45 and b- Oath; Unfinished business, 2- Secretary Guitierez a- constitution meeting date; 3- Vice-Chairperson Beihn, a- employee development. 1- upgrade, training, evaluation system, and grievance procedure; Mail/Travel – 3 – NF school appreciation lunch and 4- Frank Bigelow. Vice-Chairperson Beihn seconded. Mc 5/0/0

V. Approval of previous meeting minutes

The previous meeting minutes from April 26, 2019 were tabled until tribal council review.

VI. New Business

1. ***Teri Haggard – CFO***
   a. *Compromised NFR Account*

   Mrs. Haggard reported that Tribal fund bank account has been comprised and will close but there will be $27,537.79 left in the account so that checks that have not been cashed will be honored. The bank is currently investigating.

A discussion was held regarding the bad address list and having the Enrollment Committee and the Clerk meet to go one by one to verify each citizen address.

Tribal Council will request for the next meeting that IT Director Elisa Bendz go over all the reports for the list of citizens addresses from the database.

Treasurer McGovran motioned to go into executive session #1 @ 11:19 a.m. Council Member Van Huss seconded. Mc 5/0/0

2. ***David Falls – TANF Director***
   a. *Job Description*
   Council Member Van Huss motioned to approve the job description for TANF Deputy Director as presented with the amendments and edits. Treasurer McGovran seconded. Mc 5/0/0

   Treasurer McGovran motioned to come out of executive session # 1 @ 12:41 p.m. Council Member Van Huss seconded. Mc 5/0/0

3. ***Christina McDonald – EPD Director***
   a. *Madera County Economic Development*
   By consensus, Tribal Council approved the letter to request a field visit by tribal staff for the proposed Sierra Sky Ranch RV Park.

   b. *Tribal Council Training - FYI*
   Ms. McDonald suggested that Tribal Council should take these FEMA emergency response trainings for Tribal Governments.
   John Mosely via phone – 1:56 p.m. A discussion was held regarding the process of obtaining the red card for cultural monitors.

   c. *Tribal Heritage*
   Tribal Council and Ms. McDonald briefly discussed the pay scale. Ms. McDonald suggested to using the current RUS scale, etc. Look at the pay scale. A discussion was held regarding the evaluating of apprentices and how are they to be done.

   d. *Staff Meeting*
   A discussion was held regarding having ALL staff at the proposed May 16, 2019 Emergency Management Meeting. Vice-Chairperson Beihn suggested to have all staff and Committee and Boards to attend as well. After discussion, Tribal Council made the following motion:
   Council Member Van Huss motioned for <u>all</u> employees only to attend the staff meeting on May 16th for the emergency management meeting for staff only. Secretary Guitierez seconded. Mc 3/2/0

4. ***Vice-Chairperson Beihn***
   a. *Tribal Administrator position*
   This item was tabled.

   b. *Travel/ Mileage*
   This item was tabled.

c. *Tribal Council Vehicle*
This item was tabled.

d. *California Indian Manpower Consortium (CIMC)*
Vice-Chairperson Beihn gave an update on the recent meeting with CIMC regarding the budget and other logistics of the program. Vice-Chairperson Beihn stated that he needs to get an idea of the actual names of the elders who are currently in the program. Chairperson Beihn also stated that new applications are needed for CIMC to attach with their grant funding. Vice-Chairperson Beihn will continue to gather information so that the program can proceed. Tribal Council agreed for Vice-Chairperson Beihn to be in charge of the program with Tribal Council being in the loop with ongoing activity.

VII. Unfinished Business

1. Treasurer McGovran
   a. Budget Update
   Tribal Council reviewed the 2019 projected budget. Council Member Van Huss requested to get a line item of each item with the actual versus current and for each department. Treasurer McGovran recommended to transfer $45,000.00 out of the rahma funds. Treasurer McGovran stated that by doing this, it will help cover the payroll for the store and the EBT system.
   A discussion was held regarding the signage for the store and how important advertising is.

   Council Member Van Huss motioned to contact Abigail Beighey to get a price quote for a banner that has native tobacco, tee box sponsor signs. Treasurer McGovran seconded. Mc 5/0/0

   Treasurer McGovran motioned to move $45,000.00 from rahma funds to economic development fund. Council Member Van Huss seconded. Mc 5/0/0

   A discussion was held regarding the election board and their current available hours for the next five months and whether or not they are going to help during the section with the election statute during the constitution workgroup meetings.
   Treasurer McGovran reported that the Enrollment Committee's budget is really good.

   A discussion was held regarding charging raffle items to the Station account during events because the price of sponsorships come out of the account anyway. By consensus, Tribal Council agreed to have CFO, Teri Haggard add these items to the reimbursement list to Station Casino. that is bought by Stations, etc.

   Tribal Council took a lunch break @ 1:03 p.m.
   Tribal Council resumed @ 1:49 p.m.

2. ***Secretary Guitierez***
   1. Constitution Meeting date
   May 22, 2019 – 10:00 a.m. Secretary Guitierez will contact all the members.

3. ***Vice-Chairperson Beihn***
   a. Employee Development – These items were tabled.
      1. Upgrade
      2. Training
      3. Evaluation System

VIII. **Executive Session –** There was no items at this time.

IX. **Mail / Travel**

1. ***Mono Nation Golf Tournament – June 15, 2019***
   Secretary Guitierez motioned to sponsor in the amount of $1,500.00 to be added to the reimbursement list for Station. Council Member Van Huss seconded. Mc 5/0/0

   Council Member Van Huss motioned to donate a basket from the Nim Nobe not to exceed $100.00. Treasurer McGovran seconded. Mc 5/0/0

2. **Basketweavers' Association support**
   Vice-Chairperson Beihn motioned to donate $200.00 to add to the reimbursement list. Secretary Guitierez Mc 4/1/0

3. ***NF School Appreciation luncheon – 5/23/19 – FYI***

4. ***Frank Bigelow - Sponsorship***
   Council Member Van Huss motioned to do the highest sponsorship in the amount of $4,700.00 to come out of the PAC fund. Secretary Guitierez seconded. Mc 3/2/0

X. **Next Meeting –** May 10, 2019 – 9:00 a.m.

XI. **Adjournment**
Secretary Guitierez motioned to adjourn @ 3:55 p.m. Treasurer McGovran seconded. Mc 4/0/0

*Council Member Van Huss left the meeting @ 3:53 p.m.

Minutes submitted by: **Katrina Guitierez – 05/08/19**

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **10th** day of **May, 2019**, at which a legal quorum was present, these minutes were approved as presented by a vote of **5** For **0** Against **0** Abstaining.

DATED this **13th** day of **May, 2019**.

Katrina Gutierez, Tribal Secretary

Judy E. Fink, Tribal Chairperson